

Central NE Neighbors  
Board of Directors Meeting - **DRAFT**  
Wednesday, May 1, 2019

1. Meeting called to order by Chair, Doug Fasching at 7:08 pm at the CNN Office in the Bob Ueland Community Room, 4415 NE 87<sup>th</sup> Ave, Portland, OR 97220.
- Roll call and Call to Order. Members present: Alison Stoll, Marilee Dea, Claire Alyea, Ron Laster, Jo Schaefer, Peter Sysyn, Ruth Hander, David Gates, Catherine Wilson, Sara Simon-Behmes, Karen McAninch, Yvonne Rice. Excused: Barbara Strunk, Tim Hemstreet, Ken Peterson, Neil Chodorow, Lisa Larson. Guest: Gregory Sotir, Cully Clean Air.
2. Additions To/Approval of Agenda: motion moved to accept agenda as amended by Ron Laster; seconded by Peter Sysyn, MSP.
3. Approval of Minutes of Previous Meeting: motion moved to accept the previous minutes as amended by Ron Laster; seconded by Jo Schaefer, MSP.
4. Treasurers Report, Karen McAninch: under budget by \$277.22. Motion moved to accept by Jo Schaefer; seconded by Ruth Hander; MSP.
- 4.5 Guest Speaker, Gregory Sotir, Cully Air Action: discussed Owens-Brockway and other companies with industrial pollutants, House bill SB792 and DEQ.
5. Discussion of Grant Contract/Budget with Civic Life, Alison Stoll: budget for 2019-2020 is \$279,624, last year \$298,631; Contract with Civic Life for 2019-2020 will be available to coalitions June 2019; Coalition Executive Directors attended a retreat with the Civic Life staff, discussed what topics are important to Civic Life. It is important that the new contract be signed asap. The new contract may come in before our next CNN meeting – motion moved by Catherine Wilson to have Doug Fasching and/or Allison Stoll sign the Civic Life Contract upon receipt; seconded by Marilee Dea, MSP.
6. Nonaffiliated Organization Outreach Committee Report: discussed flyer handed out to CNN board (see attached); met with Sandra Lefrancois.
7. Community Livability Committee NHN: no updates.
8. Hot Topics! Neighborhoods, Other Comm & Staff:  
Sumner, Karen McAninch & Yvonne Rice: last general meeting was March, nothing new to report.

Roseway, Catherine Wilson & Sara Simon-Behmes: Neighborhood Watch has been formed, members meet to discuss the neighborhood; annual garden walk June 9, 2019; Rocky Butte Farmers Market.

Hollywood, Jo Schaefer & Peter Sysyn: Lisa Larson from Sunderland Neighborhood and Dignity Village speaker at last week's general meeting; elevator repair at transit center complete; working with Hollywood Boosters to find a place to put sharps containers.

Rose City Park, David Gates: recent recycling event at Fred Meyer in Hollywood; Target is taking and recycling used car seats; talked of continued concerns and problems with First Call Crematory.

Madison South, Ruth Hander & Doug Fasching: there have been break-ins at the new location on 82<sup>nd</sup> where Western States Chiropractic is moving and also at Madison High School; Madison High School is being remodeled, students will attend Marshall High School for the next two year; Glenhaven Park is getting new playground equipment; no Movies In the Park; annual neighborhood cleanup is September 19 2019; talked about this year's 82<sup>nd</sup> Avenue Parade of Roses.

Grant Park, Ron Laster: elections held at April general meeting, three new board members; suggested the documentary, Seattle is Dying.

Cully, Marilee Dea & Claire Alyea: talked about upcoming elections; Whitaker Ponds being restored; guest speakers at next general meeting on Tuesday, May 9 2019, will be commissioners, Chloe Eudaly and Jo Ann Hardesty; resolution on Tar Sands Oil and trains coming through Portland; De La Salle North Catholic High School is moving to former charter school building at 42<sup>nd</sup> & Killingsworth.

9. Blank.

10. New Business: some coalitions are working on city government reconstruction ex. NECN with its digital video.

11. Old Business: None.

12. Adjourn Meeting: motion moved to adjourn meeting at 8:30 pm by Catherine Wilson; seconded by Jo Schaefer, MSP.

# CNN 2019-2020 DRAFT | Old Budget |FT New Budget

		18/19YR	19/20
ONI Base	\$	279,624.00	\$ 275,755.00
ONI SMALL Grants	\$	8,940.00	\$ 8,940.00
<b>Total Income ONI</b>	<b>\$</b>	<b>288,564.00</b>	<b>\$ 284,695.00</b>
BPS Clean-up grants	\$	14,311.00	\$ 14,311.00
<b>Total BPS income</b>	<b>\$</b>	<b>14,311.00</b>	<b>\$ 14,311.00</b>
<b>Total Income</b>	<b>\$</b>	<b>302,875.00</b>	<b>\$ 299,006.00</b>
Expense Personnel			
5110 Wages Gross	\$	174,000.00	\$ 162,200.00
<b>5170 Health</b>	<b>\$</b>	<b>28,280.00</b>	<b>\$ 10,000.00</b>
2275 Retirement-Retirment	\$	11,750.00	\$ 11,360.00
5171 Payroll Taxes	\$	17,890.00	\$ 17,842.00
<b>Total Personnel</b>	<b>\$</b>	<b>231,920.00</b>	<b>\$ 201,402.00</b>
<b>Remaining after Personnel</b>	<b>\$</b>	<b>70,955.00</b>	<b>\$ 97,604.00</b>
Contract Dedicated Funds (CDC)			
Small Grants	\$	8,940.00	\$ 8,940.00
BPS Neighborhood clean-ups	\$	14,311.00	\$ 14,311.00
<b>Total</b>	<b>\$</b>	<b>23,251.00</b>	<b>\$ 23,251.00</b>
<b>Remaining after CDF</b>	<b>\$</b>	<b>47,704.00</b>	<b>\$ 74,353.00</b>

Materials & Services		18/19yr	19/20yr
5520 Utilities( Rent, Sewer Exct)			
5261 Accounting	\$	1,300.00	\$ 1,300.00
5262 Payroll	\$	1,400.00	\$ 2,250.00
5263 Legal			\$ 200.00
5264 HAS Admin Fee	\$	100.00	\$ 100.00
5265 Computer Consultant	\$	150.00	\$ 2,000.00
5270 Postage	\$	600.00	\$ 693.00
5310 General Office Expenses	\$	400.00	\$ 4,000.00
5330 Internet	\$	1,450.00	\$ 1,400.00
5400 License & Fees	\$	400.00	\$ 600.00
5410 Subscriptions	\$	300.00	\$ 200.00
5420 Local Travel	\$	100.00	\$ 150.00
Equity Outreach Partnerships			\$ 4,400.00
5440 Training/Outreach	\$	3,950.00	\$ 4,000.00
5441 Telephone	\$	7,000.00	\$ 5,800.00
5460 Insurance	\$	6,000.00	\$ 6,800.00
5510 Grant distribution	\$	1,060.00	\$ 1,060.00

*Summer  
R.A. Intern, PT front desk*

5520 Printing	\$	4,000.00	\$	3,500.00
5522 Comm/Program BWNA	\$	2,250.00	\$	3,000.00
5523 Comm/Program CAN	\$	2,250.00	\$	3,000.00
5524 Comm/Program HNA	\$	2,250.00	\$	3,000.00
5525 Comm/Program MSNA	\$	2,250.00	\$	3,000.00
5526 Comm/Program RCP	\$	2,250.00	\$	3,000.00
5527 Comm/Program RW	\$	2,250.00	\$	3,000.00
5528 Comm/Program SAN	\$	2,250.00	\$	3,000.00
???? Comm/Program GPNA	\$	2,250.00	\$	3,000.00
5529 Comm/Program SNA			\$	3,000.00
9947 Special Communications/translation/child care/transpo			\$	4,400.00
9948 Board Expense	\$	200.00	\$	1,000.00
9949 Meals & Meeting lunches	\$	200.00	\$	1,000.00
9950 Program	\$	1,094.00	\$	2,500.00
<b>Total Material &amp; Service</b>	\$	<b>47,704.00</b>	\$	<b>74,353.00</b>
 <b>Remaining after Materials \$ Servic</b>	 \$	 <b>95,408.00</b>	 \$	 <b>148,706.00</b>
 <b>Onl Contract</b>	 \$	 <b>288,564.00</b>	 \$	 <b>284,695.00</b>
<b>BPS clean-up grant</b>	\$	<b>14,311.00</b>	\$	<b>14,311.00</b>
<b>Total Personnel</b>	\$	<b>231,920.00</b>	\$	<b>201,402.00</b>
<b>Total Contract Dedicated Funds (Cl</b>	\$	<b>23,251.00</b>	\$	<b>23,251.00</b>
<b>Total Materials &amp; Service</b>	\$	<b>47,704.00</b>	\$	<b>74,353.00</b>
 <b>Total CNN to cover on Budget</b>	 \$	 -	 \$	 -



## AMENDMENT NO. 4

GRANT AGREEMENT NO: \_\_\_\_\_

### GRANT AGREEMENT WITH *(Name of Coalition Office)*.

#### Recitals:

1. Pursuant to Ordinance 187186, passed by Council June 17, 2015, grant agreement was made and entered into on the 1<sup>st</sup> day of July 2015, by and *(Name of Coalition Office)* herein called GRANTEE, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives with the Office of Community & Civic Life, hereinafter called the CITY.
2. City Council has established appropriations for compensation to GRANTEE as part of CITY's overall FY 2019-2020 operating budget. As a result, the billing and payment procedures sections require revision, as specified below.

#### The grant agreement is hereby amended as follows:

1. Therefore, page 1, opening statement is partially amended to read: "in amount not to exceed \$XXXXX for core program operations, and \$XXXXX for small grants program for FY2019-2020."
2. Therefore, page 1, after "To achieve this purpose, this Agreement seeks to:", the five existing bulleted goals are replaced with the following:

**GOAL X: STRUCTURES FOR INCLUSION:** Modeling the inclusive practices and processes we seek to promote, CITY will partner with diverse, self-identifying communities to:

- Aggressively develop institutional practices for inclusion and transformational change within government structures.
- Increase community building and civic engagement opportunities for communities working toward equitable outcomes for all.
- Expand outreach and relationships beyond neighborhood associations, establish inclusive placemaking initiatives and events including new community group projects.
- Implement racial equity informed practices
- Identify and implement community informed solutions, place-based resiliency strategies.

**GOAL Y: MORE REPRESENTATIVE GOVERNANCE:** To realize more adaptive decision making in community and government, CITY will:

- Support inclusive cross-cultural, cross-issue organizing in community to reflect the ability of resilient communities to address complex, inter-connected issues.
- Lead internal capacity development within City government, particularly as it pertains to engaging community toward equitable outcomes.
- Create and hold shared space where community and government join together to identify opportunities and solve shared challenges.
- Support communities in pursuing forms of governance that reflect their lived experience, values, and aspirations.
- Hire staff that reflect communities we serve and trying to reach.
- Establish opportunities for fiscal sponsorships, increased funding and grantmaking.

**GOAL Z: FULFILLED AND EMPOWERED PORTLANDERS:** A progressive change in culture of civic engagement is foundational to long term systemic community building and government change. CITY will:

- Prioritize resources that support communities in building resilience both with and without their government.
- Ensure equitable sharing of resources.
- Promote inclusive education, art and play.
- Create an environment for respectful dialogue and problem solving that acknowledges our differences as we work toward shared goals.
- Improve communication and outreach, increase community engagement.
- Increase access to resources and information.

3. Therefore, page 5, Section I. **ACTIONS TO BE TAKEN BY GRANTEE, F. PARTICIPATION IN ONI PROGRAMS**, 3. Deliverables, a, is replaced with the following:

- a. Have a minimum of one District Coalition representative participate in the formal process to review and update the CITY Standards.

4. Therefore, page 6, Section II. **SPECIFIC CONDITIONS OF THE GRANT, A. Publicity** is replaced with the following:

- A. **Publicity:** The Bureau requires public acknowledgement for the projects and programs its supports, as outlined in the terms and conditions of your award. Unless otherwise advised in writing, an acknowledgment of bureau support must appear on

all materials publicizing or resulting from award activities in the form of a Policy Statement. The bureau Logo and credit lines should also be used in acknowledging bureau support whenever possible.

An acknowledgement must be included in any materials resulting from or related to grant award, such as articles, reports, advertisements, databases, web resources, events, fliers, other written documents, or publicity. The prominence of the acknowledgement should be in direct relationship to the level of funding provided for the project relative to other sources of funding. Where

possible, bureau support will be mentioned in newspaper articles, radio interviews, and other media activities to extent related to grantee's work.

1. Logo: Current logo, with correct spacing, color or black and white shall be requested directly from the bureau communications staff or assigned program staff.
2. Policy Statement: The acknowledgement of bureau support must also include the following statement: "Any views, findings, conclusions, or recommendations expressed in this [describe the publication: article, book, exhibition, film, program, database, report, web resource, etc.] do not necessarily represent those of the City of Portland or the bureau. The policy statement requirement will be waived in instances when it is not feasible or appropriate to include it, such as on building plaques.
3. Credit Lines: A portion of the funding for the program/project comes from the bureau:

"The [title of this project/program/web resource/database etc.] has been made possible in part by a grant from the City of Portland, Office of Community & Civic Life."

4. All funding for the program/project comes from the bureau:

"The [title of this project/program] has been made possible through funding entirely by the City of Portland, Office of Community & Civic Life."

5. Therefore, page 8, **Section II. SPECIFIC CONDITIONS OF THE GRANT, K. Reports, 1. Annual Reports, b, v**, is amended to read:

v. List of GRANTEE's Board members and contact information;

and a new section "vi" is added:

vi. Voluntary Confidential Demographic Information for GRANTEE'S Board members



and staff. CITY will provide a reporting template; and

6. Therefore, page 8, **Section II. SPECIFIC CONDITIONS OF THE GRANT, K. Reports, 2. Quarterly Reports**, is replaced with the following:

2. **Biannual Reports:** After the first day of January and July, biannual reports, including narrative of highlights and quantitative performance measures in accordance with the reporting format supplied by CITY. Biannual reports are due to CITY upon receipt of invoices for 1<sup>st</sup> quarter and 4<sup>th</sup> quarter expenses.

7. Therefore, page 8, **Section II. SPECIFIC CONDITIONS OF THE GRANT, K. Reports, 3. Neighborhood Small Grants Program, b.** is amended to read:

b. By July 2020 a short final summary report on the Neighborhood Small Grants Program summarizing highlights of project accomplishments and provide copies of end-of-project evaluation reports from the grant recipients. CITY will provide an evaluation template.

8. Therefore, page 9, **Section III. ACTIONS TO BE TAKEN BY THE CITY, OFFICE OF COMMUNITY & CIVIC LIFE, A. 1. COORDINATE CITYWIDE NEIGHBORHOOD SYSTEM, b. Deliverables, v. Standard Reporting Templates**, is amended to read:

v. Standard Reporting Templates: Provide standard templates and forms for reporting, including, but not limited to Neighborhood District Coalition Annual Plans and biannual reports, including quantitative performance measures.

9. Therefore, page 12, **Section IV. PAYMENTS, A, 1**, is amended to read:

1. The CITY agrees to fund the GRANTEE in an amount not to exceed \$XXXX for core program work for the period July 1, 2019 through June 30, 2020, provided the terms and conditions of this grant are met. The payment shall be full compensation for work performed, for services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to perform the work and services.

a. Of this amount \$XXXX, specifically, is for distribution as community grants as part of the Small Grants Program.

10. Therefore, page 13, **Section IV. PAYMENTS, F. CASH ADVANCE, BILLING AND PAYMENT FOR GRANTEE SERVICES, 1**, is amended to read:

1. The CITY shall advance the GRANTEE an initial payment estimated at the highest anticipated quarter's expenses, in the amount of \$XXXX upon receipt of invoice-electronic format is preferable. Payment shall be by July 10<sup>th</sup> of each fiscal year, or within ten (10) days of receipt of invoice, whichever is later.

11. Therefore, page 13, **Section IV. PAYMENTS, G, NEIGHBORHOOD SMALL**



**GRANTS-CASH ADVANCE, BILLING AND PAYMENT**, is amended to read:

1. Any funds approved by City Council up to ~~\$XXXX~~ for the purposes of the Neighborhood Small Grants Program grants, may be distributed to GRANTEE upon receipt of invoice for the whole amount.
12. . Therefore, page 14, **Section IV. PAYMENTS, G, NEIGHBORHOOD SMALL GRANTS-CASH ADVANCE, BILLING AND PAYMENT**, 3 is amended to read:
  3. Upon completion of the grant projects and no later than July, 2020, GRANTEE shall provide CITY with copies of visual documentation and evaluation reports completed by grant recipients for FY 19-20. GRANTEE shall include a cover memo confirming completion of all small grant projects funded by CITY. Funds not expended shall be returned to CITY.
13. All other terms and conditions shall remain unchanged and in full force and effect.

**CITY OF PORTLAND-OFFICE OF COMMUNITY & CIVIC LIFE**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**COALITION OFFICE**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Approves AS TO FORM**

City Attorney: \_\_\_\_\_



## INITIAL LANGUAGE (PROPOSED)

### **3.96.010 Purpose**

This chapter directs the City of Portland to effectively engage its communities in civic affairs and work together to deliver more just and equitable outcomes. This chapter also creates the Office of Community & Civic Life and sets out its functions, duties and responsibilities to serve, respond, and adapt to the needs, aspirations and opportunities of its evolving communities. This chapter outlines concepts to create a safe, livable and inclusive city where each of us can contribute and belong. The Office serves people and self-identifying communities that live, play, worship, and/or work in the City of Portland across generations. This Chapter promotes the participation of any person or group in the decision-making processes of the City Council or of any City Bureau.

### **3.96.020 ~~Definitions.~~ Functions**

These concepts are foundational to racial and social justice goals within a multicultural environment. This office should connect community to government and government to community and facilitate conversations between community and government while promoting a feedback loop. The office should be responsive, accountable to community concerns and support an equitable distribution of resources.

## CURRENT CITY CODE

### **3.96.010 Purpose**

This chapter creates a framework by which the people of the City of Portland may effectively participate in civic affairs and work to improve the livability and character of their Neighborhoods and the City. This Chapter sets out the basis for City recognition of Neighborhood Associations, District Coalitions, and the responsibilities and benefits accruing thereto. This chapter also sets out the basis for city acknowledgement of Business District Associations and the responsibilities accruing thereto. This chapter also creates the Office of Neighborhood Involvement and sets out its functions, duties and responsibilities. Nothing in this Chapter shall limit the right of any person or group to participate directly in the decision making processes of the City Council or of any City agency.

### **3.96.020 Definitions**

As used in this Chapter the following terms have the meanings given them in this Section.

**A. Neighborhood:** A geographically contiguous self-selected community.

**B. Neighborhood Association:** An autonomous organization formed by people for the purpose of considering and acting on issues affecting the livability and quality of their Neighborhood, formally recognized by the Office of Neighborhood Involvement, and subject to Chapter 3.96.

6-8<sup>30</sup> pm  
Thursday 6/6/19

## INITIAL LANGUAGE (PROPOSED)

### 3.96.020 Functions (continued)

**The Office of Community & Civic Life Engages with Intergenerational Communities:**

- A. Administer programs and services as directed by council and approved by the budgeting process.
- B. Develop, modify and update community-responsive practices for civic engagement.
- C. Support, develop and connect the infrastructure for community and civic engagement.
- D. Promote collaboration with community wisdom, knowledge and resources to create efficiencies and effectiveness that bring communities together.
- E. Collaborate in defining, planning and implementing efforts that affect the distribution of resources and the livability of communities by balancing needs and resources through an ongoing evaluation that focuses on corrective action.
- F. Provide support for the creation of learning opportunities that have community-based partnerships. Culturally competent civic engagement opportunities for communities should include; understanding city functions, how to navigate the system, develop and influence policy, engage with the City of Portland, and opportunities for participation and engagement.

## CURRENT CITY CODE

### 3.96.020 Definitions (continued)

**C. District Coalition:** An organization which supports participation services for Neighborhood Associations and everyone within a geographically defined area, and is subject to Chapter 3.96.

**1. Non-Profit District Coalition:** An independent non-profit corporation directed by a board which is primarily composed of representatives from its member Neighborhood Associations.

**2. City--Staffed District Coalition:** An office partially or fully staffed by City personnel to provide neighborhood services as advised by the participating Neighborhood Associations.

**D. Business District Association:** An autonomous non-profit organization with membership guidelines in its bylaws formed by people in business within a defined geographic boundary for the purpose of promoting the general well-being of their business community. A Business District Association is subject to Chapter 3.96.

**E. Office of Neighborhood Involvement:** An agency of the City of Portland, whose purpose is to facilitate citizen participation and improve communication among citizens, Neighborhood Associations, non-profit District Coalitions/City-staffed District Coalitions, City agencies, and other entities. The Office of Neighborhood Involvement is subject to these Standards.

**F. City agency:** Includes all departments, bureaus, offices, boards and commissions of the City of Portland.

**G. Standards:** Regulations adopted by City Council that govern Neighborhood Associations, District Coalitions, Business District Associations and the Office of Neighborhood Involvement.



## INITIAL LANGUAGE (PROPOSED)

### 3.96.020 Functions (continued)

**The Office of Community & Civic Life Supports City Bureaus and Engages with other Government Jurisdictions:**

- A. Sharing and supporting implementation of community developed practices that are community responsive for civic engagement based on ongoing examination of assumptions that influence communities.
- B. Provide support for policies and implementation tools that recognize historical exclusions of marginalized and underrepresented communities while honoring existing community structures and their leadership structures.
- C. Address age related and generational equity within and between generations.
- D. Analyze who is being benefited and burdened in decision-making processes and give advice to change when inefficient and inoperable.
- E. Seek to ensure there is capacity for equity-based practices through a continual redirecting of resources that reduce disparities and systemic barriers in the City of Portland.
- F. Seek to ensure that city employees and bureaus address those populations that have the worst outcomes and have been underrepresented by ensuring the relationship of government and community and recognizing the continual evolving of community, identity and place.

## CURRENT CITY CODE

### 3.96.030 Neighborhood Associations.

**A. Minimum Standards for Neighborhood Associations.** To receive and maintain formal recognition, Neighborhood Associations shall meet the Standards for neighborhood public involvement.

**B. Functions of Neighborhood Associations.** A Neighborhood Association may engage in, but is not limited to the following:

1. Make recommendation(s) concerning a particular action, policy or other matter to any City agency on any topic affecting the livability, safety and economic vitality of the Neighborhood, including but not limited to land use, housing, community facilities, human resources, social and recreational programs, traffic and transportation, environmental quality and public safety; and,
2. Assist City agencies in determining priority needs of the Neighborhood; and,
3. Review items for inclusion in the City budget and make recommendations relating to budget items for Neighborhood improvement; and,
4. Undertake projects and activities deemed appropriate by the Neighborhood Association; and,
5. Cooperate with other Neighborhood Associations and ONI to create District Coalitions.

#### **C. Responsibilities of Neighborhood Associations**

1. Neighborhood Associations shall abide by the Standards established by the Office of Neighborhood Involvement.

## INITIAL LANGUAGE (PROPOSED)

### 3.96.020 Functions (continued)

G. Collaborate to create cross bureau and government connections which work with communities to achieve equitable outcomes in agency practices and services.

H. The Office should share and discuss all the above in collaborative forums of learning that promote integration of best practices by each jurisdiction towards city deliverables.

**END**

## CURRENT CITY CODE

### 3.96.030 Neighborhood Associations (Continued)

2. Neighborhood Associations shall make a reasonable effort to include affected City agencies in planning activities which affect Neighborhood livability.

#### D. Benefits to Neighborhood Associations.

1. Any Neighborhood Association meeting the minimum requirements established by 3.96.030, upon request, is entitled to formal recognition and benefits from the Office of Neighborhood Involvement pursuant to the adopted Standards.

2. If a Neighborhood Association fails to meet the minimum requirements of 3.96.030, the Office of Neighborhood Involvement may, pursuant to the adopted Standards, suspend partial or all benefits to that Neighborhood Association and may ultimately revoke formal recognition of that Neighborhood Association.

### 3.96.040 Functions of District Coalitions.

A District Coalition shall:

A. Provide training and orientation, information and support services to Neighborhood Associations within the areas of Neighborhood Associations served;

B. Facilitate communication between people and government;

C. Promote public participation within the areas of Neighborhoods served on issues of livability, safety and public policy;

## INITIAL LANGUAGE (PROPOSED)

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## CURRENT CITY CODE

### **3.96.030 Neighborhood Associations (Continued)**

D. Promote, encourage and support the participation of members of diverse communities within the areas of Neighborhoods served;

E. Administer contracts or memorandums of understanding and operate the District Coalition in accordance with the adopted Standards; and

**F. Abide by the Standards established by the Office of Neighborhood Involvement.**

### **3.96.050 Responsibility of City Agencies.**

A. City agencies shall notify all Neighborhood Associations affected by planning efforts or other actions affecting the livability of the Neighborhood(s).

B. City agencies shall include affected Neighborhood Associations and District Coalitions in planning efforts which affect neighborhood livability.

C. Notice of pending policy decisions affecting neighborhood livability shall be given to the Neighborhood Association(s) affected at least 30 days prior to final action on the decision by a City agency. If said 30 day period may injure or harm the public health, safety, welfare, or result in a significant financial burden to the City, this notice provision shall not apply.

## INITIAL LANGUAGE (PROPOSED)

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## CURRENT CITY CODE

### **3.96.060 Responsibilities of the Office of Neighborhood Involvement.**

(Amended by Ordinance Nos. 186216 and 187359, effective September 30, 2015.) There is hereby established and created an Office of Neighborhood Involvement which shall consist of a Director and such other employees as the Council may from time to time provide. In order to facilitate participation and improved communication between the public, Neighborhood Associations, Business District Associations, District Coalitions and the City, the Office of Neighborhood Involvement shall:

- A.** Assist Neighborhood Associations, District Coalitions and others in planning and developing programs for public involvement, crime prevention, dispute resolution and budget review;
- B.** Act as an information clearinghouse and resource to Neighborhood and Business Associations, other groups and the public;
- C.** Notify interested persons of meetings, hearings, elections and other public participation events of the Office of Neighborhood Involvement neighborhood system;
- D.** Enter into, monitor, administer contracts, and memorandums of understanding for Neighborhood Associations through District Coalitions;
- E.** Promote and facilitate open communication and notification from City agencies to Neighborhood Associations, District Coalitions, and Business District Associations, promote



## INITIAL LANGUAGE (PROPOSED)

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## CURRENT CITY CODE

### **3.96.060 Responsibilities of the Office of Neighborhood Involvement. (Continued)**

and facilitate communication amongst City agencies about public involvement best practices and policy;

**F.** Support and promote public involvement within the Neighborhood Association framework;

**G.** Adopt and revise such Standards as are deemed necessary for the implementation of this Chapter and for orderly public involvement in City government through Neighborhood Associations and District Coalitions. In so doing, the Office of Neighborhood Involvement shall seek representation from Neighborhood Associations, District Coalitions, Business District Associations, diverse community interests, city agencies that engage in considerable public involvement activities, and other interested people as necessary;

**H.** Pursuant to the adopted Standards, formally recognize a Neighborhood Association and/or acknowledge a Business District Association. If a Neighborhood Association or Business District Association fails to meet the minimum requirements of chapter 3.96, the Office of Neighborhood Involvement may suspend partial or all benefits and may ultimately revoke formal recognition of a Neighborhood Association or acknowledgement of a Business District Association;

**I.** Promote, encourage and support diverse and multicultural public involvement;

## INITIAL LANGUAGE (PROPOSED)

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## CURRENT CITY CODE

**3.96.060 Responsibilities of the Office of Neighborhood Involvement. (Continued)**

J. Establish open and fair grievance procedures for Neighborhood Associations, District Coalitions, and the Office of Neighborhood Involvement;

K. Establish open meetings and public records standards for Neighborhood Associations and District Coalitions;

L. Administer and enforce City Code Title 18, Noise Control; and

M. Other duties as assigned to the Office by Council.

END



## Editor's Turn

BY ALLAN CLASSEN | EDITOR & PUBLISHER

# Utopian urbanists light on democracy

At the most inopportune time, the Portland Office of Neighborhood Involvement wants to demote neighborhood associations from their unique role in city governance.

In the last two months, I've become aware of two groups apparently gaining traction at City Hall. They advance progressive urban goals in land use, transportation and housing policy, the kinds of topics I have followed closely through neighborhood associations. Yet I had never heard of these organizations. They have bypassed neighborhood associations, at least the ones I cover in Portland's Westside.

Last month, I reported on Portland For Everyone, a project of the better-known 1000 Friends of Oregon. Portland For Everyone's staff coordinator testified against the Pearl District Neighborhood Association's appeal of the over-sized Fremont Place Apartments.

City Council was left to sort out who spoke for the community: the recognized neighborhood association or a new entity supposedly advocating for all the people of Portland.

Another individual speaking against the neighborhood association at the hearing was an officer in Portlanders for Parking Reform,



a group advocating for less reliance on automobiles.

These new groups have great websites and well-researched position papers, but they are not membership organizations. They don't hold meetings at which constituents can show up, speak out and help shape policy goals. The leaders apparently appoint themselves, because there is no mechanism for accountability to a larger body.

Utopians aren't big on democracy. I call these groups utopian because they seek an impractically ideal society. I do not mean that it is impossible to shift most auto trips to bicycles, or to remove all limits on building heights. It would, however, be impossible to adopt such policies through a democratic process in Portland in our era.

Knowing this, the utopi-

an activists attempt to neutralize the "incorrect" views of the majority by shaming and name calling. The NIMBY slur is hurled so often in Portland that the actual words no longer need to be spelled out. Those who oppose tall buildings are labeled hypocrites. Those who live in historically white neighborhoods are racists benefiting from past economic discrimination against other neighborhoods.

They get away with these nasty shots largely because Portland activists are so liberal and tolerant that many accept an element of truth in the insults.

But this is no way to build a solid public discourse that solves problems. The Office of Neighborhood Involvement should be addressing the challenges of public participation by front groups and other entities not open

to all. However, under the goal of being more inclusive of underserved populations, ONI is moving toward recognizing all civic organizations and social groups as equal. They say neighborhood associations have been over-represented by educated white homeowners so individuals who don't feel comfortable participating in them should receive no less attention.

Of course, these other bodies employ none of the safeguards of democratic processes, such as adherence to open meetings law, prior public notice of meetings and prohibitions on discrimination, required of official neighborhood associations in Portland. The utopian groups, for instance, often claim to speak for the underserved, but are themselves closed to actual participation by the underserved. They bring back a

concept once held high by segregationists: We reserve the right to exclude anyone we choose.

So who speaks for Portlanders at the grass roots? Well-funded utopian or "astroturf" groups claiming they express the values of the people. They refer to clicks on their web pages or the number on their email lists. But are they like the Wizard of Oz, making noise and blowing smoke so no one dare look behind the curtain and see how little is there?

If city bureaus do not channel public input through neighborhood associations, policy makers must accept responsibility for deciphering the makeup of every front group or new entity with a noble-sounding name. We have seen the carnage possible on the national level when tech-savvy parties plant emotionally charged messages while hiding their identity, and cutting through the confusion is becoming more and more difficult.

I'm sure the Russians are not behind the divisive forces digging at Portland's grass roots. But if there is no filter or process to ensure that all have an opportunity to participate, how will we know when relatively small and elite entities gain outsized influence? ■

## Readers Reply

### Not journalism

You have stated your opinion that Portland For Everyone is not a coalition ["1000 Friends of Oregon denies 'astroturfing,'" April 2018].

I also have an opinion—what you do is not journalism. You have the wherewithal to publish and distribute your opinions, but that doesn't make them journalism.

When you begin an inquiry with a story rather than a question, that's not journalism. When you disregard anything that contradicts your story and twist what you are told until it fits it, that's not journalism. When you publish an article with a headline stating that the subject of your alleged inquiry denies your original story, that's a tactic worthy of William Randolph Hearst or Fox News, but it's not journalism.

Maybe you were a journalist once. Maybe, as in the old blues song, "Duncan and Brady," the problem is that you've "been on the job too long."

We are an advocacy organization with a specific focus. Our meetings are working meetings—policy and strategy discussions in furtherance of our mission. They are open, by invitation, to our members and to individuals who

have demonstrated knowledge of and passion for what we're about. They are open to people who can help us become more effective advocates. They are certainly not open to individuals who have demonstrated a desire to discredit our work. That would just waste our time.

David Sweet  
Portland For Everyone

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## The NW Examiner

VOLUME 31, NO. 9 // MAY 2018

EDITOR/PUBLISHER..... ALLAN CLASSEN  
GRAPHIC DESIGN..... WESLEY HAHAN  
PHOTOGRAPHY..... JULIE KEEFE, NATT ERCEG  
ADVERTISING..... JOLEEN JENSEN-CLASSEN  
CONTRIBUTORS.. DONALD NELSON, CHAD WALSH, HARVEY KLINE, JEFF COOK

AWARD-WINNING PUBLICATION



ANNUAL SPONSOR



Published on the first Saturday of each month.  
CLR Publishing, Inc.; 2825 NW Upshur St, Ste. C, Portland, OR 97210, 503-241-2353.  
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## Editor's Turn

BY ALLAN CLASSEN | EDITOR & PUBLISHER

# Is a fair hearing too much to ask?

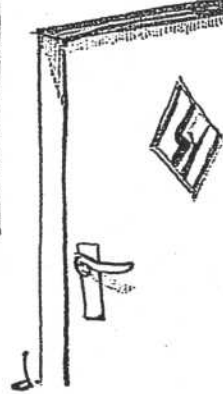
In the days of the Old West, at least as retold on television and B-movies, the vigilantes said they would hold a fair trial before hanging the suspect.

Today, in the city that supposedly loves public process, the department specifically charged with promoting civic engagement finds even the crude standard of yore too lofty. The Office of Neighborhood Involvement is attempting to change its name and its function without giving citizens the opportunity to bring their concerns to their elected officials.

That's the way it seems to me, and the tight-lipped reaction from the top makes the suspicion hard to suppress.

In May, the new director of the Office of Neighborhood Involvement, Suk Rhee, and the city commissioner in charge of the office, Chloe Eudaly, announced the name change, issued a brochure and described new priorities not matching the ONI role defined in the city charter. A press release announced that the changes would become official July 1.

What actually was to happen on July 1 was not explained. Neither was anything said about the need for City Council action to change the name of a department or its purpose. We asked Rhee and Eudaly when they were planning to get around to "the paperwork," but could not get a satisfactory answer.



Rhee acknowledged that the code would need to be revised "and we will be working with other council offices beforehand" leading to formal council adoption. (In doing that research, she may learn that ONI is governed not by mere code but by the city charter, a category of local governance that supersedes state law.)

When might it go to council? What charter revisions would be proposed? Would the council hold a public hearing at which citizens could testify?

"Plans for rollout are in development," Rhee wrote in a June 6 email to the Examiner, "so I do not have any additional information to share with you at this time."

(On July 2, the ONI website

noted without further explanation that the name change was going to City Council July 18.)

A longtime ONI insider said Rhee thinks there will be an opportunity for testimony but is not willing to commit to that.

This is a problem. If Rhee and Eudaly wanted to allow testimony, no law, policy or practice would stop them. That is the usual way a city council does business. Given that ONI is supposed to be all about citizen participation, it's unthinkable to do anything else.

The council has a process for narrowly focused matters—often approving contracts, grants, intergovernmental agreements or appointments to board and commissions—that are not controversial. Such items may be put on the consent agenda

and adopted without discussion, assuming no council member objects.

The only reason for Rhee or Eudaly to delay in explaining whether the decision will get full deliberation is they are hoping to gain council acquiescence to keep things on the QT. If they wanted full engagement, after all, no special maneuvering or research would be necessary.

Rhee has been clear that social diversity, inclusion and equity are central to the direction she wants to take the program. The new name she proposed—Office of Community & Civic Life—is in itself innocuous, other than in not referring to neighborhood associations, the original purpose when the office was created in 1974. Neighborhood associations are not even mentioned in the 16-page brochure describing the new thrust.

Social equity and neighborhood representation are both virtues, perhaps each worthy of its own city agency. But they are not identical concepts, and pursuit of one can sometimes diminish the other. This is not a simple topic, and it lies near the heart of the city's vision. So why can't we talk about it in a forum in which everyone can speak and all of our city commissioners can weigh in?

We need deliberation, not an end run. One would think that an agency created to advance citizen engagement would grasp that idea.

## Readers Reply

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### Infrastructure key to seismic safety

This is about the seventh time I'm asking this same question. I have asked it in meetings, in phone calls and several times via email:

Why is infrastructure not the starting point for earthquake resilience?

Why would we not be dealing with shut-off valves, bridges, fuel

lines, liquefaction zones, schools, before turning to the private sector (or as we call it, the low hanging fruit).

In the San Francisco earthquake of 1989, 63 people died and 39 of them were from the collapse of an overpass. So if this was really about public safety, we could look at every single earthquake and the aftermath. What would the Japanese earthquake look like without the tsunami and the nuclear power plant? Since we have one of those about 200

miles away, I'm guessing it could be a parallel situation.

I am tired of optics. Is it too much to ask of our elected officials to deal with real life facts instead of closed-door presentations?

Lyndsay Levy  
NW Westover Rd.

### Excellent editorial

Thanks for an excellent editorial ("Utopian urbanists light on

democracy." May 2018) about current efforts by groups like Portland for Everyone to undermine and demote neighborhood associations from their role within city government.

Alison Starkey  
Eastmoreland neighborhood

### Save historic buildings

I received a notice of a proposed zoning change that affects my property on Northwest 25th Avenue. The proposal is ill-

## The NW Examiner

VOLUME 31, NO. 11 // JULY 2018

EDITOR/PUBLISHER..... ALLAN CLASSEN  
GRAPHIC DESIGN..... WESLEY HAHAN  
PHOTOGRAPHY..... JULIE KEEFE, MATT ERCEG  
ADVERTISING..... JOLEEN JENSEN-CLASSEN  
CONTRIBUTORS.. DONALD NELSON, CHAD WALSH, HARVEY KLINE, JEFF COOK

AWARD-WINNING PUBLICATION



ANNUAL SPONSOR



Published on the first Saturday of each month.  
CLR Publishing, Inc., 2825 NW Upshur St, Ste. C, Portland, OR 97210, 503-241-2353.  
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## Editor's Turn

BY ALLAN CLASSEN | EDITOR & PUBLISHER

### Musical chairs game leaves neighborhood short

*Don't cry son, every time the music stops, we add another chair.*

*I'm afraid that's not how it works.*



**B**eware of politicians prattling on without a budget in front of them. There is no limit to the problems they think they can solve. Unless forced to make hard decisions attached to tradeoffs and measurable outcomes, their thinking can get mushy.

That was the case when the Portland City Council unanimously approved the renaming of the Office of Neighborhood Involvement last month. They also created a committee to rewrite the city charter to reflect a broader view of which citizens speak for the people.

Mayor Ted Wheeler insisted that expanding recognition and support of nongeographic organizations would not dilute the city's existing neighborhood associations.

"This is a 'both/and' conversation and not 'either/or,'" said Wheeler, explaining that inclusion of underrepresented populations would benefit everyone. "It is not a zero sum game."

The mayor concluded that resistance to the proposed changes stemmed mostly from fear of the unknown.

I wish Wheeler had a healthier respect for what he didn't know or was unable to express.

If neighborhood associations are pushed from their perch as the

official channel for citizen input of geographic communities, who speaks for Goose Hollow, the Northwest District or the 93 other neighborhoods in the city?

And which organizations will receive funding from the city to do this work, and how much goes to each? If every group of people with a cause stands on equal footing, should each receive the same benefits and recognition?

When funds are divvied up, "zero sum game" has a more literal meaning.

Commissioner Dan Saltzman asked: "What happens when some organization we don't like wants to get funds?"

Suk Rhee, director of the newly renamed Office of Community and Civic Life, after speaking broadly of acknowledging everyone and endorsing none, finally acknowledged, "We decide who

to fund all the time."

That is the truth, and those decisions are reflected in the city budget. The office funds seven district offices serving neighborhood coalitions across the city in addition to nonprofits such as the Immigration & Refugee Community Organization, Latino Network and Urban League.

More important than past budgets, however, is the agency's future path. To recommend a new structure and code language, Rhee will assemble a committee. While every citizen will be able to submit suggestions online and attend meetings, the committee will be "a smaller group who represent a cross section of the community."

Every seat designated for a particular person will not be available to anyone else, to state the obvious. Every seat allotted for a representative of an ethnic, racial

or cultural group will not go to a neighborhood association representative.

How will Rhee make these calls? She said she does not yet have a plan, but judging by the staff reorganization she enacted this year, we might look at the job titles in the Community and Neighborhood Involvement division of the office:

- New Portlanders program coordinator
- New Portlanders program coordinator
- Diversity and civic leadership program coordinator
- Disability program coordinator
- Disability community service aide
- Youth development program coordinator
- Community engagement assistant program specialist (half time)

The program she inherited last year also had a neighborhood program coordinator, but Rhee found it extraneous.

When she says she does not intend to dismantle the neighborhood program, it may be true. But it is clearly losing emphasis. The new name, which supposedly reflects the current priorities of the agency, does not mention neighborhoods, after all. One does not need to be paranoid to get the message.

## Readers Reply

### Contributions dismissed

My take on the July 18 City Council discussion about rebranding the Office of Neighborhood Involvement was that the tension between neighborhood association representatives and Commissioner Chloe Eudaly and Director Suk Rhee was a perceived dismissal of the decades of effective work that the neighborhood associations have contributed to Portland livability.

Those testifying to the office's vision used current vocabulary to highlight the office's demographic targets. What seemed to be missing was acknowledgment that activists in Portland have been working for diversity and inclusion for decades. (A captioning glitch on the official council video of "Marigold Smith" for "Mayor Goldschmidt" might be emblematic of the need for awareness of Portland lore.)

Commissioner Eudaly does not need to set up antagonistic relationships in order to accomplish her goals for this office. (Mayor Wheeler offered model language for framing the reorganization as a continuum rather than a revolution.) The 2016 audit focuses on the need for accountability and transparency in the city's support of community involvement.

Rebranding aside, there is the massive administrative chore of

streamlining the organization and processes of the office so that it can be effective and financially efficient in achieving its goals. Fortunately the community of knowledgeable, experienced (and yes, often older, white and affluent) neighborhood activists can be leveraged to help ensure the success of this very challenging undertaking.

Connie McClellan  
NW Pettygrove St.

Cont'd on page 5

# The NW Examiner

VOLUME 31, NO. 12 // AUGUST 2018

EDITOR/PUBLISHER..... ALLAN CLASSEN

GRAPHIC DESIGN..... WESLEY HAHAN

PHOTOGRAPHY..... JULIE KEEFE, MATT ERCEG

ADVERTISING..... JOLEEN JENSEN-CLASSEN

CONTRIBUTORS.. JAHIE BIKALES, CHAD WALSH, HARVEY KLINE, JEFF COOK

AWARD-WINNING PUBLICATION



ANNUAL SPONSOR



Published on the first Saturday of each month.

CLR Publishing, Inc., 2825 NW Upshur St., Ste. C, Portland, OR 97210, 503-241-2353.  
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## Editor's Turn

BY ALLAN CLASSEN | EDITOR & PUBLISHER

# What we have to lose

With about 24-hour notice, I geared up to go on Oregon Public Broadcasting's "Think Out Loud" last month.

I was asked to fill in for Michael Mehaffy, the Goose Hollow Foot-hills League president. Mehaffy was to be one of two guests discussing the city's decision to rename the Office of Neighborhood Involvement into the more generic Office of Community and Civic Life.

I didn't know who the other guest would be, but assumed it would be Suk Rhee, the executive director of the OCCL who engineered the changeover.

No matter how much one has thought and written about a topic, the reality of going before a huge live audience can focus one's energies. What could I say that hadn't been said before? What perspective might be engaging and fresh while avoiding quarrels and counter-claims that have grown tedious?

Two hours before airtime, OPB sent word that "the city couldn't make it" and the show was canceled, perhaps to be rescheduled. When and if that happens, it's doubtful a pinch hitter will be needed again.

So what do I do with all the words in my head that were instantly edited like scraps on a cutting room floor?

What follows are my repurposed musings.

The purported reason for reorganizing ONI is to be more inclusive of marginalized populations, such as racial and ethnic minorities, immigrants and those with disabilities.



Neighborhood associations have been branded as the haven of white male homeowners who strive to keep out the unwashed and disfavored.

I share the goal of a community where all are welcome, where injustice is not tolerated and where people can work together to improve their neighborhoods and the city.

The question is: How should those at the grassroots organize to achieve such goals?

That is the great American challenge. How can the people, shedding the bonds of autocracy, govern themselves for the good of all while also respecting certain human rights of the minority?

The answer that has prevailed while carrying the nation toward its greatest achievements has consistently been one of spreading the blessings of inclusion. Slaves, women, and people of all races and sexual orientations have grad-

ually gained legal rights and social acceptance.

Our beacon has been a common creed that makes us all Americans regardless of race, religion, heritage or other differences.

Which is not to say the journey has been easy, just or fair. But the arc has been toward melding all comers into one society, a society that at its best overcomes obstacles through open dialogue, compromise and majority rule.

For 40 years, that light has also guided Portland's neighborhood association system, creating a forum where all could speak and where the unique issues of each corner of the city could be addressed with a plausible chance of achieving results.

City Commissioner Chloe Eudaly, who oversees OCCL, and Rhee have not been active in their own Portland neighborhoods and have little respect for what has been achieved. Eudaly wrote that neigh-

borhood associations intentionally exclude marginalized people, and that belief drives her desire to transform the agency.

Their solution is to treat all civic groups as separate and equal in their pleas to city government. No need to attend meetings at which one feels unwelcome. No need to deliberate on local issues that City Hall cannot easily decipher.

Every tribe to its own way. Every identity a cause. No need to compromise with those of different views or to get to know one's neighbors or learn what they care about. Every group makes its case directly to City Hall, and those with the most political traction win.

What society has followed such a path toward social inclusion, progress and greater understanding?

If we are to improve the functioning of local self-government and the program we have called "the neighborhood system," we must draw from our experience in self-government and from a culture that has taught us we can be more than ourselves by working together.

Benjamin Franklin described the product of the 1787 Constitutional Convention as "a republic, if we can keep it."

In Portland, 231 years later, we are losing our grasp. ☹

The NW Examiner is co-sponsoring an event to discuss the future of neighborhood associations in Portland on Friday, Oct. 19, 7-10 p.m. A showing of the documentary "Citizen Jane: The Battle for the City Continues," will be followed by a panel discussion led by neighborhood activists from across the city.

## Readers Reply

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### Abuse of authority

Thank you for covering this story ("Eudaly's emergency," August 2018). It's an abuse of authority. What a shame that our officials behave this way. It's offensive how they sidestep requirements and simple common sense. Thank you for bringing this to our attention.

Joyce Reynolds  
NW 25th Ave.

### Seismic resilience

It is difficult to take the city's effort for "resilience" seriously

when at this time, NO effort has been put forward to having every building fitted with automatic natural gas and water shut-off valves in the event of a seismic event. That should be step one if you wanted to minimize fire and flooding.

The city's lack of process in identifying unreinforced masonry buildings is bordering on negligence. We walked around six city blocks in the Northwest Hills and found brick buildings right next to each other that were not included on the list (nor did the information online reflect that

work had been done).

What good is the city's policy if one building can destroy another building or sink in a liquefaction zone?

Do school officials know that the city will be placarding your schools in the next few months (and I'm hoping notifying all the families that attend, work and volunteer regarding the unsafe conditions)? The schools will only be addressed within 50 years. We have more than 40,000 kids in Portland Public Schools attending in brick buildings.

As far as I know, no one in the city has explored the options of Corefirst or different types of paints that are being researched in Canada. There has been no mention of alternative methods.

Why this city cannot take a common sense approach starting with shut-off valves, exploring alternative methods and including the public in the process is beyond my understanding.

Lyndsay Levy  
NW Westover Rd.

## The NW Examiner

VOLUME 32, NO. 1 // SEPTEMBER 2018

EDITOR/PUBLISHER..... ALLAN CLASSEN

GRAPHIC DESIGN..... WESLEY MAHAN

PHOTOGRAPHY..... JULIE KEEFE; HATT ERCEG

ADVERTISING..... JOLEEN JENSEN-CLASSEN

CONTRIBUTORS... TANYA LYN HARCH, CHAD WALSH, HARVEY KLINE, JEFF COOK

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Published on the first Saturday of each month.  
CLR Publishing, Inc., 2825 NW Upshur St. Ste. C, Portland, OR 97210; 503-241-2353.  
CLR Publishing, Inc. ©2018 [allan@nwexaminer.com](mailto:allan@nwexaminer.com) [www.nwexaminer.com](http://www.nwexaminer.com)